



|                     |
|---------------------|
| ENCUMBRANCE # ORDER |
|                     |

## REDUCTION TO ENCUMBRANCE

|               |
|---------------|
| VENDOR NUMBER |
|               |

|                     |
|---------------------|
| ORIGINAL ISSUE DATE |
|                     |

ISSUED  
TO

DEPARTMENT  
NAME

| ACCOUNT NUMBER | DESCRIPTION | AMOUNT |
|----------------|-------------|--------|
|                |             |        |

### COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount \$ \_\_\_\_\_ required to meet the contract agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the County Treasury or in process of collections to the credit of \_\_\_\_\_ fund free from any obligation or certification now outstanding.

\_\_\_\_\_  
Date

*Russell Robertson*

Wayne County Auditor

REQUISITIONED BY (SIGNATURE)

APPROVED BY (SIGNATURE)