

AUTHORIZATION TO PAY

FROM PURCHASE ORDER, BLANKET PURCHASE ORDER OR CONTRACT
WAYNE COUNTY COMMISSIONERS
428 WEST LIBERTY STREET
WOOSTER, OHIO 44691

VENDOR NAME:

BLANKET/CONTRACT

PURCHASE ORDER # _____

ACCOUNT NUMBER _____

ACCOUNT NAME _____

VENDOR NUMBER

ENCUMBRANCE DATE _____

INVOICE #	DATE	DESCRIP	AMT
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TOTAL \$

PAYMENT APPROVAL
WAYNE COUNTY COMMISSIONERS
RESOLUTION #

DO NOT MAIL RETURN CHECK TO DEPARTMENT

SEND ATTACH REMITTANCE WITH CHECK