



ENCUMBRANCE # ORDER

ADDITION TO ENCUMBRANCE

VENDOR NUMBER

ORIGINAL ISSUE DATE

ISSUED TO

DEPARTMENT NAME

[Empty box for Issued To]

[Empty box for Department Name]

Table with 3 columns: ACCOUNT NUMBER, DESCRIPTION, AMOUNT

COUNTY AUDITOR'S CERTIFICATE

It is hereby certified that the amount \$ _____ required to meet the contract agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the County Treasury or in process of collections to the credit of _____ fund free from any obligation or certification now outstanding.

Date

Jana L Underwood

Wayne County Auditor

[Empty box for Requisitioned By Signature]

[Empty box for Approved By Signature]

REQUISITIONED BY (SIGNATURE)

APPROVED BY (SIGNATURE)